

MEWP Pre-Use Inspection Check-List

Once checks have been completed operators should sign and date below

These checks should be conducted with reference to the manufacturer's manual			Items checked
VISUAL CHECKS	Documentation	1. Current Examination Certificate (within last six months) 2. Manufacturers' operator manual	
	Wheels / Tyres	3. Wheel security (nuts, retainers loose, damaged & missing) 4. Tyre pressure (pneumatic, foam filled or solid) 5. Cuts, splits (exposed braiding), damaged rims	
	Engine / Power Source	6. Fluid levels (engine oil, coolant & fuel) 7. Battery (electrolyte, security & charging plug condition) 8. Fluid leakage around engine	
	Hydraulics	9. Hydraulic fluid level 10. Leaks (hoses, pipe connections, rams & cylinders)	
	Hoses and Cables	11. Security & condition (cuts, chaffing, bulges) 12. Power track cable trays (free from damage & debris)	
	Structure Boom and Scissor Pack	13. General condition (damage, misalignment & corrosion) 14. Weld cracks 15. Pins & retainers (security & signs of wear) 16. Canopies, guards, engine covers (security & condition)	
	Platform or Cage	17. Steps for access egress (secure, undamaged & clear) 18. Entrance gate, guard rails & retaining pins 19. Harness anchor pins 20. Clear of rubbish, debris & obstructions	
	Decals and Signage	21. ID plate, safety, warning & information decals (legible) 22. Controls (identification decals & directional arrows) 23. Platform loads (SWL, max wind speed & max persons)	
FUNCTION CHECKS	Using Ground and Platform Controls	24. Security devices (function enable, ignition key & foot switch) 25. Emergency stops & emergency lowering system 26. All switches, joy sticks, controls (move freely & do not stick) 27. Lifting mechanism (raise, lower slew, tele-out & tele-in) 28. Travel mechanisms (forward, reverse, steer & brakes) 29. Elevated drive speed (reduced or prevented) 30. Lights, beacons & warning devices 31. Alarms (tilt, descent and travel) 32. Limit switches (load limiter & cab protection) 33. Pothole protection device (fully deploys & retracts) 34. Oscillating axle locks, extending axles 35. Accessories, power to platform & extending decks 36. Jack-legs, stabilisers, outriggers & levelling devices	

Operators should sign and date below once checks have been completed

ALL FAULTS & DEFAULTS ARE TO BE REPORTED IMMEDIATELY TO YOUR SUPERVISOR

Only persons who are trained and authorised by their employer should operate this equipment

Date

Operator

Supervisor

MEWP Pre-Use Inspection Check-List

Machine Reference No.		Date on Hire	
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If defect found during daily checks mark with X below otherwise mark OK

Date	Name of person completing daily check	OK X = fault	Date	Name of person completing daily check	OK X = fault
Mon			Mon		
Tues			Tues		
Wed			Wed		
Thurs			Thurs		
Fri			Fri		
Sat			Sat		
Sun			Sun		
Date	Weekly supervisor sign off		Date	Weekly supervisor sign off	

If defect noted above with 'X' complete details below:

Item Number	Details of defect found	Date Reported	Engineers name and date repaired

Further Notes:

ALL FAULTS & DEFAULTS ARE TO BE REPORTED IMMEDIATELY TO YOUR SUPERVISOR
DO NOT OPERATE ANY MACHINE THAT IS IN AN UNSAFE CONDITION

Tel: 0845 745 0000

